

# Volunteer Backend Web Developer (3-6 hours a week)

### **Position Overview**

SEED Madagascar is seeking a Volunteer Backend Web Developer to support the migration and redesign of SEED's website, ensuring a smooth transition.

This role will focus on handling back-end and server-side tasks, importing data, implementing security best practices, and providing technical support in the post-migration phase.

We are looking for an experienced individual with proven expertise in website migration, database management and server configuration, who is motivated to use these skills to contribute to sustainable development and conservation.

## **About the organisation**

SEED Madagascar is a British Charity working in partnership with communities in the southeast of Madagascar. We integrate high quality community health, sustainable livelihoods, education infrastructure and conservation programmes to support long term, sustainable change and add to international best practice through research and publication across all of our programmatic areas.

Location: Remote

*Timeframe:* Long-term, part-time, flexible (approx. 3-6 hours per week, with 1-2 hours per week post-migration phase for server-side support and maintenance).

## **Duties and responsibilities**

- Perform full backups before and after website migration in cPanel.
- Export Concrete CMS code files and database content.
- Import data to WordPress using plugins, custom scripts or migration tools.
- Assist with setting up a WordPress staging site.
- Implement security best practices for WordPress.
- Update DNS records.
- Perform PHP updates and custom edits as needed.
- Perform major WordPress upgrades if needed.

- Perform post-migration functionality testing and bug fixes.
- Manage the new website database using cPanel.
- Provide continued/long-term back-end support.

# **Person specification**

#### Essential

- Experience using Concrete CMS, WordPress or similar.
- Experience using HTML/CSS/JavaScript languages.
- Knowledge of PHP and SQL/MySQL database.
- Experience with API integration and Linux.
- Knowledge of File Transfer Protocol.
- Familiarity with WordPress plugins.
- Experience with website migration tools, database management, and GitHub repositories.
- Self-motivated, flexible, and able to work independently in a remote context.
- Commitment to SEED's ethos, values and mission, with cultural sensitivity and respect.

#### Desirable

- Experience working with NGOs, particularly in development, conservation, or humanitarian fields.
- Knowledge of Madagascar or wider global south contexts.

## **Application procedure**

Interested applicants should send a CV and covering letter in English outlining how their skills and experience match the requirements in the job description criteria to SEED Madagascar Managing Director, Mark Jacobs by email on Mark@seedmadagascar.org

Please note: Al-generated cover letters will not be processed.

**Application Deadline: Monday 1st December 2025 at 23:59 GMT**. Applications will be reviewed on an ongoing basis throughout this period.



SEED Madagascar actively encourages equality, diversity, and inclusion in the workplace and aims to create a working environment free of bullying, harassment, victimisation, and unlawful discrimination, where individual differences and the contributions of all staff are recognised and valued.